

Protecting and improving the nation's health

ICU Data Capture System User Manual

Delete Blood Stream Infection

About Public Health England

Public Health England exists to protect and improve the nation's health and wellbeing, and reduce health inequalities. It does this through world-class science, knowledge and intelligence, advocacy, partnerships and the delivery of specialist public health services. PHE is an operationally autonomous executive agency of the Department of Health.

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Deleting cases

All BSI cases entered onto the ICU DCS can be deleted. However locked cases/periods must be unlocked by the PHE ICU Surveillance team first. This can only be done by contacting PHE at ICU.surveillance@phe.gov.uk. The reason for deleting a case must be due to case being entered by error and should be specified. The period will only be unlocked for 24 hours for the cases to be deleted. To delete a specific case:

- Select 'Search' from the side (Figure 1)
- This will redirect you to the "Search" screen (Figure 2)

Figure 1: Locating BSI case(s) to be deleted

Menu Toolbar
My Dashboard
Search
Case Capture
Data Upload Wizard
System Administration
Case Administration
User Administration
System Reports
Reports

- In the search screen (Figure 2) enter as much information as required to find the case(s) of interest.
- Please refer to the 'Search User Guide' under the section 'Help' of the ICU DCS for further details regarding 'Search' fields.
- Press 'Find' to search records matching the search criteria.

Figure 2: Search Screen

Menu Toolbar	Search Infection	Episodes				
My Dashboard	ID			NHS Number		
Search	Condition	Select	•	Data Collection		•
Case Capture		Select				
Data Upload Wizard	First Name	Partial		Surname	Partial	
System Administration	Specimen Number			Date of Birth		
Case Administration				Age	Selec	🔻
User Administration	Date From			Date To		
System Reports	Region	All	•	Organisation Type	AII	-
Reports	Organisation	All	•	Shared Cases		
Help & Support	Incomplete for sign-c	off 🔲				
	PIR Cases					
This page allows an infection						Find Reset

- The returned results show a list of the records fulfilling the 'Search' criteria on screen (Figure 2)
- Individual cases can be deleted by selecting the tick box next to the case ID (Figure 3)
- A delete confirmation box will appear below the searched results
 - To delete the case select 'Yes' once a selected case is deleted it is permanent. It cannot be retrieved once deleted.
 - o To cancel the delete select 'No'

Figure 3: Deleting cases

	Condition	Data Collection	ID	Collection Region Date
	(All)	(All)	(All)	(All)
View	ICU BloodStream Infections	ICU Blood Stream Infections	709599	02-Jul-2018 NATIONAL
	m		Change	
		Page: 1 of 1 Go Page size: 1	Cance	Item 1 to 1 of 1