ICU Data Capture System
User Manual

Delete Blood Stream Infection

About Public Health England

Public Health England exists to protect and improve the nation's health and wellbeing, and reduce health inequalities. It does this through world-class science, knowledge and intelligence, advocacy, partnerships and the delivery of specialist public health services. PHE is an operationally autonomous executive agency of the Department of Health.

Public Health England
Wellington House
133-155 Waterloo Road
London SE1 8UG
Tel: 020 7654 8000
www.gov.uk/phe
Twitter: @PHE_uk
Facebook: www.facebook.com/PublicHealthEngland

Corporate member of
Plain English Campaign
Committed to clearer
communication
339

Document History

Revision date	Author	Version
05/07/2018	Public Health England	1.0

Contents

Deleting cases

All BSI cases entered onto the ICU DCS can be deleted. However locked cases/periods must be unlocked by the PHE ICU Surveillance team first. This can only be done by contacting PHE at ICU.surveillance@phe.gov.uk. The reason for deleting a case must be due to case being entered by error and should be specified. The period will only be unlocked for 24 hours for the cases to be deleted. To delete a specific case:

- Select 'Search' from the side (Figure 1)
- This will redirect you to the "Search" screen (Figure 2)

Figure 1: Locating BSI case(s) to be deleted
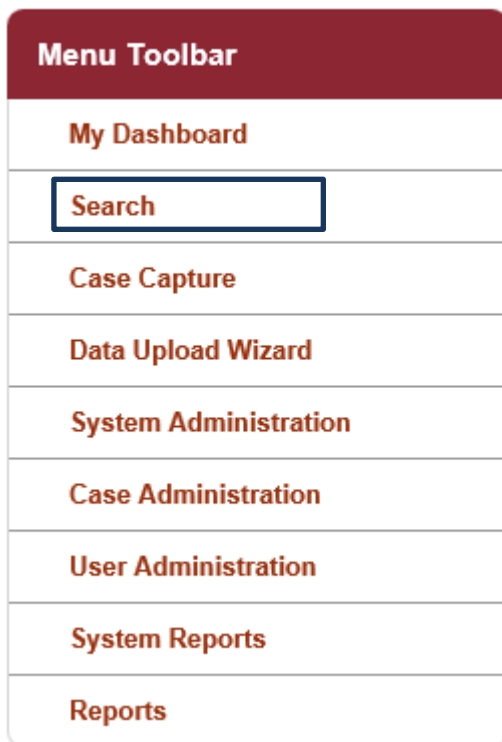
- In the search screen (Figure 2) enter as much information as required to find the case(s) of interest.
- Please refer to the '*Search User Guide*' under the section 'Help' of the ICU DCS for further details regarding 'Search' fields.
- Press 'Find' to search records matching the search criteria.

Figure 2: Search Screen

- The returned results show a list of the records fulfilling the 'Search' criteria on screen (Figure 2)
- Individual cases can be deleted by selecting the tick box next to the case ID (Figure 3)
- A delete confirmation box will appear below the searched results
  - To delete the case select 'Yes' - once a selected case is deleted it is permanent. It cannot be retrieved once deleted.
  - To cancel the delete select 'No'

Figure 3: Deleting cases